

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
June 27, 2011**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, June 27, 2011 at 10:00 a.m. **COMMISSIONERS RON AVERILL, P.W. "Bill" Schulte, and F. Lee Grose** were in attendance. **Chairman Averill** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Schulte** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, June 20, 2011. **Commissioner Grose** seconded the motion.

Chairman Averill pointed out that the minutes of the previous meeting are not verbatim.

Motion carried 3-0

NOTICE

Commissioner Grose made a motion to approve Notice Agenda item one and two. **Commissioner Schulte** seconded the motion. Karri Muir, Clerk of the Board, read the items into the record.

- 1. Call for Bids: For the 2011 Countywide HMA Project No. 2. Bids will be opened on or after 11:30 am, on Tuesday, July 12, 2011. Resolution No. 11-206**

Tim Elsea, Public Works stated this contract will provide for the improvement of various roads in Lewis County by paving with hot mix asphalt (HMA). Portions of Skate Creek Rd. South, Cannon Rd. approach, and various bridge approaches will be paved with HMA. Sealed bids for the 2011 Countywide HMA Project No.2 shall be submitted to the Clerk of the Board of Lewis County Commissioners (351 N.W. North Street, Room 209, CMS-01, Chehalis, Washington 98532), by or before 11:00 A.M. on Tuesday, July 12, 2011. Bids submitted after 11:00 AM will not be considered for this project. This contract will be available for viewing on Lewis County's Web Site after the successful execution of the bid call.

Chairman Averill stated the process for bid openings has been changed; bids are no longer opened at the BOCC Meetings. They are opened in the BOCC Hearing room on a different date.

- 2. Notice: Pertaining to competitive bidding, dispensing with advertisement and notice of Lewis County Vendor List. Resolution No. 11-207**

Chairman Averill stated this provides notice pertaining to competitive bidding, dispensing with advertisement and formal sealed bidding with respect to purchases and leases valued between \$2,500.00 and \$25,000.00. Also provides notice of the Lewis County Vendor List and Solicitation. The County has established a vendor list of current active vendors which is available for public inspection at the Lewis County Auditor's Office (Financial Department). They also have vendor information packets available for completion by prospective vendors to apply and be included in the vendor list. This notice shall be posted in the County's official newspaper, East Lewis County Journal, to

announce the existence of the list and solicit the names of vendors for the list. Purchases or leases may thereafter be entered into by securing telephonic or written quotations from at least three different vendors whenever possible to assure that a competitive price is established and for awarding the contracts for such leases or purchase to the lowest responsible bidder as defined in RCW 43.19.1911. This is a standard practice done by the Auditor's Office twice a year.

Motion Carried 3-0

CONSENT

Commissioner Schulte made a motion to approve Consent Agenda items three through eight. **Commissioner Grose** seconded the motion. Karri Muir, Clerk of the Board, read the items into the record.

3. Resolution No. 11-208 Approval of warrants for payment.

Chairman Averill stated this approves seven Special Purpose Warrants (Vader Water System) for \$8,521.17; and, 250 warrants issued by the Auditor's Office for \$828,277.48 for a combined total of \$836,798.65.

4. Resolution No. 11-209 Authorizing the Director of Community Development to apply for FAA Grant funding for tree removal and runway rehabilitation at South Lewis County Airport.

Fred Chapman, Community Development, stated this resolution ratifies the application for FAA funding. The total cost is \$320,335.00, of which 95% is funding by the FAA and the other 5%, in the amount of \$16,001.76, will be shared equal between Lewis County and WA State Department of Transportation Aviation Division. The project is for tree removal at the south approach to improve take-off and landing safety. Additional funding is offered to rehabilitate the runway surface.

Chairman Averill stated this ratifies application for funding and if accepted by the FAA we will go out for bids on the project. He noted it is the Toledo Airport we are doing the work on.

5. Resolution No. 11-210 Approving program agreement with the Department of Social and Health Services for a data collection system for Drug Court.

Tara Smith, Health Department, stated this agreement will provide a data collection system for Superior Court Drug Court Program. The cost is \$15,000 for the software program and \$3,000 will be paid by Superior Court Drug Court and the rest will be picked up through the State DOH.

Chairman Averill stated the data system is for Superior Court and they cannot sign a contract for these funds therefore the LC Department of Public Health and Social Services will make a contract and do a MOU with Superior Court and monitor the funds on how they are dispersed and used. This allows Drug Court to get the records from

the various service providers and maintain them on a central data base, so they can keep the records over a longer period of time. This is not an expenditure of the new 1/10 of 1% tax.

6. Resolution No. 11-211 Appointing Paulette Young as the Risk and Safety Administrator for Lewis County.

Chairman Averill stated this approves a contract appointing Paulette Young as the Risk and Safety Administrator for Lewis County. Paulette was the only applicant in an internal (Lewis County staff) search for a replacement for the previous administrator (Harry Green) who resigned. Paulette has served on the staff of the Risk and Safety Administrator for nine years and has 19 years' experience in risk management. Her salary is initially set at Grade 28, Step C on the Lewis County Salary Grid and shall be adjusted annually effective July 1, 2011. He noted the Board is pleased to do this. Paulette is highly qualified and we are impressed by the projects she has worked on. He welcomed her to the position.

7. Resolution No. 11-212 Awarding a contract for the Cline Road Slide Repair Project.

Tim Elsea, Public Works, stated this project is listed as number 11 on Lewis County's 2011 amended Six Year Transportation Improvement Program. Cline Road MP 3.49 was damaged in the January 2009 Flood Event. The road has been restricted to one lane of traffic since the slide occurred. This site was determined to be ineligible for FEMA assistance due to previous slide activity. Therefore, this project is financed entirely by the County Road Fund. This contract will provide for the improvement of 0.05 miles of Cline Road in Lewis County by constructing a gravity block wall, roadway restoration, placing rip rap, quarry spalls, removing and resetting guardrail, and other work as defined in the Contract Special Provisions.

An Invitation to Bid was sent to all companies listed on the Small Works Roster - Excavating, Grading and Road Construction category, on May 27, 2011. The project was also listed on Lewis County's website. Public Works received 6 responsive bids for this project on June 21, 2011. NW Green Construction provided the lowest responsive bid of \$125,323.13 (the engineer's estimate was \$155,130.00).

Commissioner Grose stated this project has been pending because we could not find some property owners to obtain right of way. He is Glad to see this moving forward and so are the property owners on the Cline Road.

8. Resolution No. 11-213 Accepting a deed of additional right-of-way for Russell Road, Centralia, WA.

Larry Unzelman, Public Works, stated the property owners Hal and Francine Gronseth have applied with the City of Centralia to develop their property within the City's Urban Growth area. The property has frontage on Russell Road, being a county road. As a development requirement the City of Centralia has required the property owners to deed 15 feet of additional right of way approx. 131 feet in length for Russell Road to the County

for future upgrading to the road. It appears to be in the best public interest to accept this right of way into the county road system as a part of Russell Road

Chairman Averill stated that each of the incorporated cities of the County has a UGA and this proposes a problem for planners, when there is development within the County. Although an area may be claimed as a UGA within the areas of the city, those residents are in the County until the city annexes the area. The development restrictions are considerably different between what the urban centers can develop and what the County can develop from the rural development district stand point. The County's is 1:5 and the city's is supposed to be a minimum of 4:1. As a result, we have done MOU's with all the cities allowing for the development within those UGA's to be done at city standards. However, when the city does a land use action we have to ratify it here because they are actually County residents. This has been accepted by the city's planning commission.

Motion Carried 3-0

There being no further business, the Commissioners' public meeting adjourned at 10:23 am on June 27, 2011. The next public meeting will be held Monday, July 11, 2011, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

ATTEST:

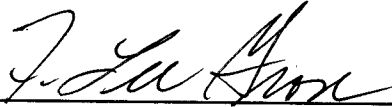

Karri Muir
Karri Muir, Clerk of the Board
Lewis County Commissioners

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON



Ron Averill, Chairman

P.W. Schulte, Commissioner



F. Lee Grose, Commissioner